

# Ray White MREINZ

## CASUAL LETTING AUTHORITY

Thank you for selecting Ray White Mt Eden Village to find a tenant. Please complete your brief details, property information and requirements and return to us asap. Please phone Lesley if you need any assistance call 639 0083 or 0275 164 539

### Landlord Details:

Contact:

Address

Business Phone:

A/H Phone:

Mobile:

Fax

Email:

### Bank Details:

Account No:

Branch:

Account Name

### Property Details:

Address:

House Flat Unit Apartment (circle one)

Bedrooms:

Rent:

Keys:

Swipe cards:

Parking: YES NO (circle one)

Pets: YES NO (circle one)

Alarm: YES NO (circle one)

Smokers: YES NO (circle one)

Current Tenants:

Phone: Available:

Fully furnished Unfurnished (circle one)

Water Paid by: Tenant/Landlord

### How did you hear about Ray White Mt Eden Village:

Advertising

Referral

Market Reputation

Internet

Listed with Ray White Mt Eden Village previously

Other

### Would you like to discuss Management:

Yes

No

I/We own the above rental property and hereby appoint Ray White Mt Eden Village exclusively for Preferential Service for one month from the date below and thereafter until such time as the property is let or I/we withdraw it.

Is this property currently on the market?

Yes

No

I/We authorise Ray White Mt Eden Village:

- To promote the property and interview tenants
- To use its best endeavours to select a suitable tenant
- To sign a tenancy agreement on my/our behalf
- To order a Bay Corp check on the approved tenant at the cost of \$50 plus GST to me/us. This includes advertising on trade me.

I/We understand that Ray White Mt Eden Village shall not be personally liable for any loss, default in payment of rent or any damage caused to our rental property, vacant or occupied by the tenant or otherwise.

The undersigned, if not the sole owner of the property, warrants and represents that they have the authority of all the owners to make this appointment.

\_\_\_\_\_  
Signature of Owner or Authorised Signatory

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

Please return to Ray White Mt Eden Village letting division.

Phone: 639 0083 - Lesley Wills Email: [lesley.wills@raywhite.com](mailto:lesley.wills@raywhite.com)

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